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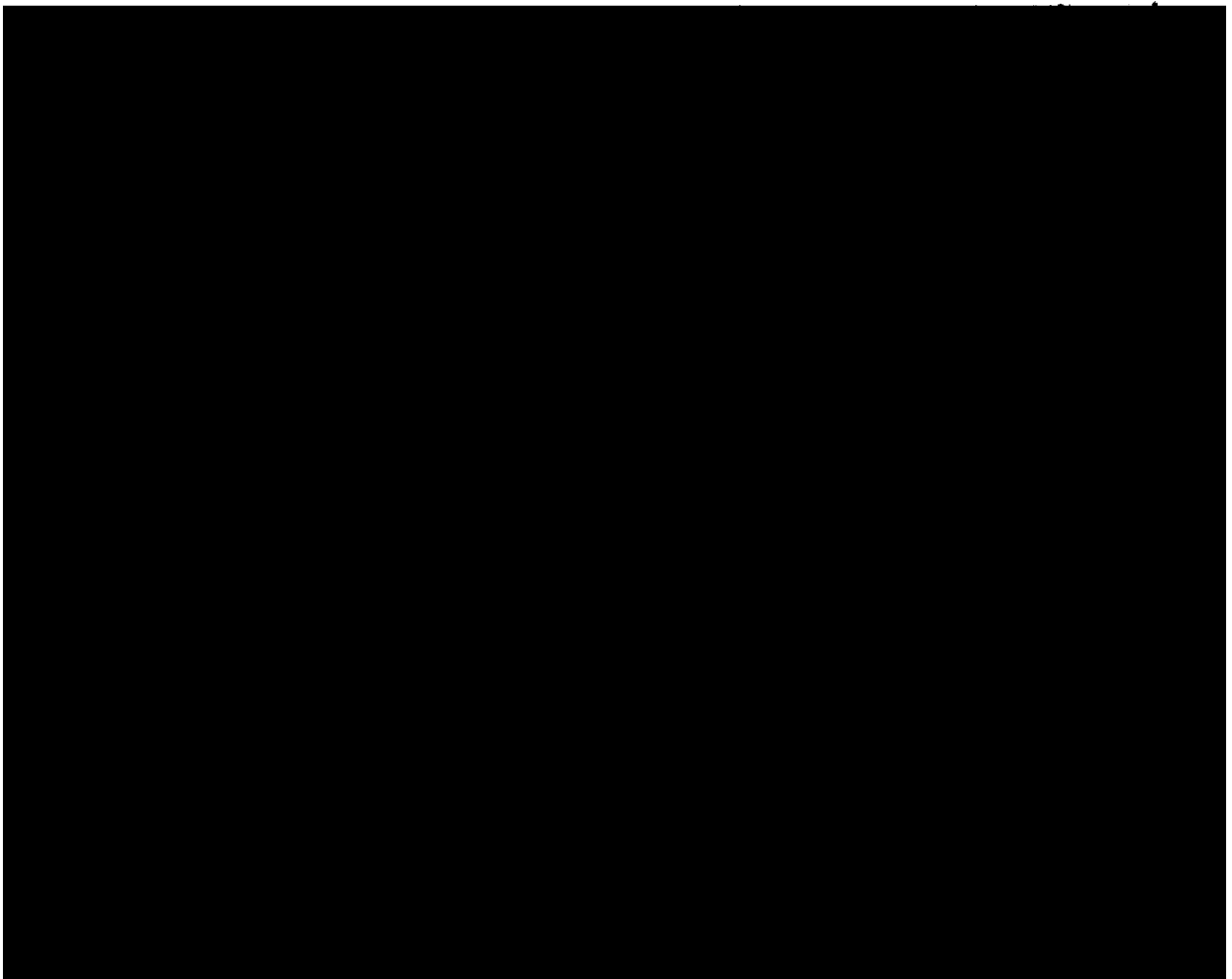
30 June 1966

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Weekly Report of the Office of Training
30 June 1966

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1. 



25X1A

b. Youth Opportunity Campaign. The Station has hired two young

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people under the President's Youth Opportunity Campaign. Appointments under this authority are summer trainee positions whose duties involve laboring or other work of a routine nature requiring no specific knowledges or skills. In addition to basic orientation and on-the-job training, every effort will be made to instill good work habits and attitudes, and to motivate the youths toward responsible careers. Compensation is set at \$1.25 per hour. It is expected that two additional young people will be hired. It is planned that all will work in the Public Works Branch.

2. Non-Agency Briefings

a. On 17 June at the Foreign Service Institute [REDACTED], Intelligence School, briefed 25 senior military and civilian officers on "The Soviet Military Potential - Its Relation to Communist Grand Strategy." 25X1A

b. On 20 June at a hotel in the District [REDACTED], Intelligence School, briefed 40 students and staff members of Syracuse University. 25X1A
The Briefing was arranged by [REDACTED] 25X1A

25X1A c. On 21 June [REDACTED] briefed 60 Foreign Service Officers and clericals on the Agency's mission and responsibilities.

d. On 22 June at Headquarters [REDACTED] briefed Rear Admiral A. Atlee Peterson, USNR, on the Agency's mission and function. 25X1A

e. Five presentations were given during this reporting period by members of the School of International Communism at the FSI and the International Police Academy.

3. Defense Intelligence School

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Seventy-nine students hired under DIA's college recruitment program

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will begin the thirteen-week Civilian Analyst Course on 27 June 1966.

For the first time a non-DIA student will attend. He is from the Foreign Science and Technology Center, Department of Army. A roster will be made available to the Career Training Staff to confirm any evidence of dual interest on the part of the employees.

4. National Interdepartmental Seminar

25X1A [REDACTED], designated to be COS [REDACTED] was cancelled by

25X1A

25X1A [REDACTED] from the 11 July National Interdepartmental Seminar.

25X1A According to [REDACTED] will not be re-scheduled for the course. With this cancellation, the registration list is as follows:

DDP:

25X1A

DDI:

DDS:

5. Special Executive Courses at IBM

There has been an increase in the number of requests for Special Executive Courses at IBM. OL has submitted five this week - 3 for Executive Computer Concepts and 2 for Computer Techniques for Management. Slots in these courses are very difficult to obtain. The three individuals for the Executive Computer Concepts who will attend in August, September and October are [REDACTED]

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25X1A and [REDACTED]

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6. Relocation of Foreign Service Institute

The latest report from FSI is that they are moving from Arlington Towers about 12 July 1966 to a building located at 1400 Key Boulevard. This is in the Rosslyn complex.

25X1A 7. [REDACTED] Training for Three Officers of the U. S. Secret Service

In response to an official request submitted to the CI Staff from the U. S. Secret Service for training [REDACTED] a five-day course 25X1A will be given [REDACTED] for three members of the Secret Service. The course is tentatively scheduled for the period 18 - 22 July 1966.

8. OTR Attendance

Internal training attendance for the week of 20 - 24 June 1966 was 534; external training was 101.

SIGNED
John Richardson
Director of Training

Attachment - Career Training Program

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23 June 1966

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SUBJECT : Weekly Report of the Office of Training
23 June 1966

1. Agency Image

For the past few weeks, with unusually large numbers of applicants coming in for interview, the CTP Staff has been watching for any indications in the comments of interviewees that the Agency's "image" may have suffered damage from newspaper and magazine publicity. We have seen no evidence of adverse reaction to date.

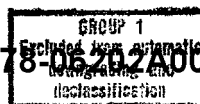
2. Book on Careers in Federal Service

C/CTP met this morning with [REDACTED] and Flint Dupre, to discuss the possibility -- and the feasibility -- of including a short profile of the background and experience of a "typical" CIA officer in a book on careers in the Federal service which Dupre is writing. [REDACTED] favor having the intelligence career included in the book, and it was agreed that a short statement about an OCI/analyst who came in through CTP, a three or four page summary running from

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selection through about two years on the job, would be appropriate.

Dupre was given an assortment of recruitment literature and the training and kinds of job experience a young DDI officer might normally encounter were discussed generally. Dupre made notes and will prepare a draft which he will give to [REDACTED] for review.

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25X1A

3.

[REDACTED]

25X1A

[REDACTED] has accepted our offer of appointment in the CTP and has set 19 September as his EOD date.

4. Better Utilization of Executive Talent

25X1A

[REDACTED] a graduate of the Class of 1966, Industrial War College, reported the following:

General Schomburg, the Commandant of the Industrial College of the Armed Forces, called a meeting of the civilian students of the 1965-66 Class at ICAF in May of this year to discuss the future careers of the civilian students. General Schomburg referred to President Johnson's interest in the better utilization of Government executive talent and said he would be happy to entertain any expressions of interest on the part of the ICAF students. After some discussion, it was the consensus of the group that ICAF should invite Chairman Macy of the Civil Service Commission to address the college as a whole and to hold a separate informal discussion with the civilians. General Schomburg subsequently made an effort to arrange a lecture for Mr. Macy but was unsuccessful. Mr. Macy agreed

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to address the college next year. In his place, Mr. Macy sent Mr. Seymour S. Berlin, Director, Bureau of Inspections, who came to the college on 9 June and spent about an hour discussing the plans of the Civil Service Commission in connection with President Johnson's proposed program. He stressed the fact that his remarks were off the record because the program was currently before the President, and he had no idea when or if the plan would be forthcoming. Essentially, the plan calls for the better utilization of senior government service. Mr. Macy is well aware of the difficulty which he will face in attempting to augment a program which, in effect, will require labeling future senior managers for service, wherever needed. The major problem, of course, will arise when heads of agencies will be reluctant to list any of their senior managers for assignment in other agencies. The plan will call for joint training facilities and an interdepartmental register for senior executives (GS-15 or the equivalent and up).

5. CIA Representatives to the Senior Officer Schools

A Special Program for CIA Representatives to the Senior Officer Schools (1966-67) was conducted 20 - 22 June. The final day's program included a meeting with the Director in the DCI Conference Room followed by lunch in the Executive Dining Room.

25X1A 6. ██████████ Doctrine

25X1A The ██████████ Staff conferred with ██████████ on 25X1A

15 June and discussed the contents of the draft copy of ██████████ 25X1A
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Doctrine. This "umbrella" document sets forth the basic terms of reference or the framework from which doctrinal manuals will be

25X1A developed by [REDACTED] This was a most fruitful conference, and these documents represent the initiation of the type of Headquarters staff

25X1A guidance in the [REDACTED] field that has been needed since the early 1950's.

25X1A 7. [REDACTED] Public Relations

25X1A

8. Chinese Language Familiarization

The Language School is running a familiarization program in Chinese for two full-time OCI students which will enable them to attend a university program this Fall with a start on the Chinese language.

9. Vietnamese Language Training

Many Vietnamese language students have expressed interest in continuing their studies upon reaching the field. With the concurrence

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25X1A of the [REDACTED] several sets of tapes will be forwarded to Saigon to be made available to interested parties.

10. Non-Agency Briefings

25X1A a. On 14 June [REDACTED] briefed 135 Reservists attending the Symposium of the Defense Intelligence School.

25X1C

[REDACTED]

c. During the week of 13 - 17 June the Staff of the School of International Communism made ten presentations at six different courses to a total audience of about 700. These courses were conducted by Ft. Holabird, the Foreign Service Institute, the Defense Intelligence School, and American University.

11. OTR Attendance

Internal training attendance for the week of 13 - 17 June 1966 was 543; external training was 101.

[REDACTED]

for John Richardson
Director of Training

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